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MONTHLY REPORT FOR THE MAP LIBRARY DIVISION

November 1957

1. During November, 18,240 map sheets were distributed by the Reference Branch, in response to 1,199 requests for maps. The map requests decreased by 65 over the preceding month, while the number of map sheets required to fill the requests increased by 5,623. In addition, 200 volumes were forwarded to requestors, to fill 90 requests for geographic publications. Requests for place name information totalled 133, and requests for miscellaneous reference information amounted to 220. After three months of inactivity on the Vital Storage project on the part of the Reference Branch, work was resumed during November. The areas of Indochina, Malaya, Thailand, and Singapore, and several larger regional areas, were reviewed, and a selection of materials on these areas was made for Vital Storage.

2. In response to 76 requests for charts and photo mosaics, the Air Target Unit forwarded 1,749 sheets. 276 TIS publications were also distributed to fill 30 requirements for this material.

3. The Processing Branch is confronted with two main problems. For the third successive month, Cataloging and Indexing personnel, in addition to performing their cataloging duties, have been absorbing clerical and typing duties related to cataloging, owing to the lack of clerical assistance. Also, preparation of materials for the Depository is again consuming many hours of Processing Branch time. During the past month, 70 hours of regular time and 100 hours of overtime were spent on Depository materials.

25X1 4. Miss [redacted] entered on duty as catalogers in the Processing Branch during the month.

25X1 [redacted]

6. An effective mechanism has been developed through contacts with several U.S. firms engaged in aerial survey overseas, resulting in a considerable flow of information of a highly competitive nature regarding project proposals. The nature of the information received

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MAP LIBRARY DIVISION
SUMMARY OF STATISTICS - NOVEMBER 1957

RECEIPTS (For retention in Map Library)	Specialty Map Sheets	Series Map Sheets	Total Map Sheets
Maps			
a. Made in CIA/D/GC	*13,483	0	13,483
b. On automatic receipt and purchases for stock	8,123	4,966	13,089
c. From other domestic sources	131	0	131
d. From foreign sources	1,079	1,119	2,198
e. From foreign sources for stock	682	54	736
TOTAL	23,498	6,139	29,637

Atlases and other reference materials	Total Volumes
a. On automatic receipt and purchases for stock	1,218
b. From other domestic sources	7
c. From foreign sources	453
TOTAL	1,678

PROCESSING	Titles	Sheets/Volumes
Map Cataloging		
a. Special maps made in CIA/D/GC	40	40
b. Special maps - All others	500	846
c. Series indexed and cataloged	34	1,353
TOTAL	554	2,239
Cataloging, etc. of Reference materials		
a. Atlases	19	56
b. Place-name volumes	9	35
c. Publisher's catalogs	14	31
d. Other reference volumes	91	130
TOTAL	133	252

DISBURSEMENTS		Requests	Titles	Requests/Volumes
Maps				
a. To domestic establishments				
1. To CIA		752	5,606	14,088
2. To Department of State		237	599	1,557
3. To Department of Defense		164	620	3,033
a) Department of the Army	72		295	1,721
b) Department of the Navy	14		46	81
c) Department of the Air Force	66		130	757
d) Other components of Defense	12		149	474
4. Other government agencies		110	381	1,131
b. To establishments overseas				
25X1 [redacted]		12	46	180
		1	5	11
TOTAL		1,276	7,25	20,000
Atlases and other reference materials				
a. To domestic establishments		120	350	500
25X1 b. [redacted]		1	150	596
TOTAL		121	500	1,096
Information				
a. Place-name questions		133		
b. Other reference inquiries		220		
TOTAL		343		

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has increased in complexity and sensitivity, i.e., more details of a technical nature are being collected to satisfy the needs of the Defense components for planning purposes and to enable the Agency and State to participate intelligently in discussions involving policy decision in ICA, and, in the case of the Agency alone, to satisfy operational and planning requirements of DD/P. Owing to the fact that some of the information being collected involves operational data of the companies of a highly competitive nature, the classifications and controls are necessarily very restrictive.

7. FDD has become increasingly aware of our interest in maps in publications and has placed one of their people in a coordinating position within FDD. As a result, about a hundred new map titles were processed from publications supplied by FDD. FDD has also provided leads to newly-published maps and related publications, which were requested through foreign procurement channels.

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